



Lake Geneva Manor Association Architectural Review Committee (LGMARC)
Construction Form

Complete and return completed LGMARC Construction Form and its requested contents to the current LGMARC committee chair, Eileen Green Scheffler, at eileenelizabeth@gmail.com and/or post to Eileen Green Scheffler 1605 Lake Shore Drive, Lake Geneva WI 53147. Completed LGMARC Construction Form and its contents to be received no later than 14 days before plans are presented before the City of Lake Geneva Plan Commission.

Association Member Name _____

- Property Address _____
- Mailing Address (if different from above) _____
- Contact Phone Number _____
- Contact Email Address _____

Architect/Builder's Name _____

- Contact Phone Number _____
- Contact Email Address _____

Type of Construction: New _____ Addition _____ Remodel _____

Other(explain) _____

Plan Commission meeting date _____

Required Materials and Information presented to LGMARC no later than 14 days before City of Lake Geneva Plan Commission Meeting:

1. Proposed plans (including site plans indicating the location of the dwelling along with any other structures on lot, the proposed structure(s) including a description of the project, including height, width and depth from the property lines or other structures, setbacks, water/drainage plan, landscape plan, etc.) to be submitted before the Plan Commission.
2. Notification to neighbors adjacent with contiguous property lines in addition to neighbors in sight of the project who have been presented with a copy of the proposed plans (see above inclusions) no later than 14 days prior to Plan Commission meeting.
3. Timetable of construction events. (Start date of construction/estimated date of completion).

Submitted by: _____ Date: _____